



ARTS & SCIENCE UNDERGRADUATE SOCIETY ASSEMBLY  
*"DUC MENTEM AD LIBERTATEM"*  
DECEMBER 3, 2009

## *Agenda*

---

1. APPROVAL OF THE AGENDA (MOTION 1)
2. APPROVAL OF THE MINUTES: NOVEMBER 19, 2009 (MOTION 2)
3. SPEAKER'S BUSINESS
4. GUEST SPEAKER
5. EXECUTIVE'S REPORT
  - I) PRESIDENT
  - II) VICE-PRESIDENT
6. COMMISSIONERS' REPORTS
  - III) ACADEMICS
  - IV) INTERNAL AFFAIRS
  - V) MARKETING
  - VI) SERVICES
  - VII) SOCIETY AFFAIRS
7. Society Reports
  - VIII) Business of the 2010 Year Society
  - IX) Business of the 2011 Year Society
  - X) Business of the 2012 Year Society
  - XI) Business of the 2013 Year Society
  - XII) Business of the Senate
  - XIII) Business of the Board of Trustees
  - XIV) Business of CESA, COMPSA, and PHEKSA
  - XV) Business of the Academic Representatives
  - XVI) Business of the Rector
8. STATEMENTS BY MEMBERS
9. QUESTION PERIOD
10. OLD BUSINESS
11. NEW BUSINESS
  - XVII) (MOTION 3) "THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 2.03.01 AS SEEN IN APPENDIX SANTA CLAUS"
  - XVIII) (MOTION 4) "THAT ASUS ASSEMBLY AMMEND POLICY PART A TO INCLUDE CHANGES TO SECTION III AS SEEN IN APPENDIX JUDAH MACCABEE."
  - XIX) (MOTION 5) "THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 2.03.02 AS SEEN IN APPENDIX GOD REST YE MERRY GENTLEMAN."
  - XX) (MOTION 6) "THAT ASUS ASSEMBLY AMMEND POLICY PART A TO INCLUDE CHANGES TO SECTION IV AS SEEN IN APPENDIX RUN RUN RUDOLPH."



- XXI) (MOTION 7) "THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 9.01 AS SEEN IN APPENDIX LUKE 2: 8-14"
- XXII) (MOTION 8) "THAT ASUS ASSEMBLY AMMEND POLICY TO INCLUDE CHANGES TO SECTION C-10 AS SEEN IN APPENDIX DREIDLE DREIDLE DREIDLE."
- XXIII) (MOTION 9) "THAT ASUS ASSEMBLY ACCEPT THE STRATEGIC PLAN OF THE ACADEMICS COMMISIONER AS SEEN IN ATTACHED DOCUMENT"
- XXIV) (MOTION 10) "THAT ASUS ASSEMBLY APPROVE THE DECISIONS MADE FOR THE ALLOCATIONS OF THE ASUS GRANTS."
- XXV) (MOTION 11) "THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$25 FOR ALL ELECTIVES RUNNING FOR THE POSITIONS INDLUDING; ASUS REPRESENTATIVES TO THE AMS, AND ASUS SENATORS (ONE YEAR AND TWO YEAR).
- XXVI) (MOTION 12) "THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$50 FOR ANY ELECTIVES RUNNING FOR THE POSITIONS INCLUDING; ALL YEAR SOCIETIES."
- XXVII) (MOTION 13) "THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$150 FOR ALL ELECTIVES RUNNING FOR THE SOCIETY EXECUTIVE POSITION."
- XXVIII) (MOTION 14) "THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 4.01.01 AS SEEN IS APPENDIX CHRISMUKKAH."

12. DISCUSSION PERIOD

13. SPEAKER'S LAST WORD



## *Motion Sheet*

---

1. MOVED BY: DOUG JOHNSON

SECONDED BY: JILLIAN EVANS

“THAT ASUS ASSEMBLY APPROVE THE AGENDA FOR DECEMBER 3RD ASSEMBLY”

2. MOVED BY: DOUG JOHNSON

SECONDED BY: JILLIAN EVANS

“THAT ASUS ASSEMBLY APPROVE THE MINUTES FROM THE ASSEMBLY ON NOVEMBER 19, 2009 AS SEEN IN APPENDIX A”

3. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 2.03.01 AS SEEN IN APPENDIX SANTA CLAUS”

4. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND POLICY PART A TO INCLUDE CHANGES TO SECTION III AS SEEN IN APPENDIX JUDAH MACCABBEE.”

5. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 2.03.02 AS SEEN IN APPENDIX GOD REST YE MERRY GENTLEMAN.”

6. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND POLICY PART A TO INCLUDE CHANGES TO SECTION IV AS SEEN IN APPENDIX RUN RUN RUDOLPH.”

7. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 9.01 AS SEEN IN APPENDIX LUKE 2: 8-14”

8. MOVED BY: GILLIAN MOORE

SECONDED BY: DOUG JOHNSON

“THAT ASUS ASSEMBLY AMMEND POLICY TO INCLUDE CHANGES TO SECTION C-10 AS SEEN IN APPENDIX DREIDLE DREIDLE DREIDLE.”



9. MOVED BY: MICHAEL GHAZAL

SECONDED BY: JOSH MICHELSON

“THAT ASUS ASSEMBLY ACCEPT THE STRATEGIC PLAN OF THE ACADEMICS COMMISSIONER AS SEEN IN ATTACHED DOCUMENT”

10. MOVED BY: JOSH MICHELSON

SECONDED BY: JILLIAN EVANS

” THAT ASUS ASSEMBLY APPROVE THE DECISIONS MADE FOR THE ALLOCATIONS OF THE ASUS GRANTS”

11. MOVED BY: DOUG JOHNSON

SECONDED BY: RACHEL KOBRIC

“THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$25 FOR ALL ELECTIVES RUNNING FOR THE POSITIONS INCLUDING; ASUS REPRESENTATIVES TO THE AMS, SENATORS (ONE YEAR AND TWO YEAR), YEAR SOCIETY EXECUTIVES, FOR THE WINTER ELECTION.”

12. MOVED BY: DOUG JOHNSON

SECONDED BY: RACHEL KOBRIC

“THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$50 FOR ANY ELECTIVES RUNNING FOR THE POSITIONS INCLUDING; ALL YEAR SOCIETIES.”

13. MOVED BY DOUG JOHNSON

SECONDED BY: RACHEL KOBRIC

“THAT ASUS ASSEMBLY ACCEPT THE CAMPAIGN SPENDING LIMIT OF \$150 FOR ALL ELECTIVES RUNNING FOR THE SOCIETY EXECUTIVE POSITION.”

14. MOVED BY: DOUG JOHNSON

SECONDED BY: RACHEL KOBRIC

THAT ASUS ASSEMBLY AMMEND CONSTITUTION TO INCLUDE CHANGES TO SECTION 4.01.01 AS SEEN IS APPENDIX CHRISMUKKAH.”



Hey there Assembly –

Welcome to our last meeting of 2009! It's definitely flown by. Not much still going on as things wind down, but here's a quick update:

### Camps Director Hiring

We will be hiring our new Camps Directors this week for Summer 2010. Stay posted!

### Academic Orientation Committee

The first meeting of the AOC for the Planning Year of 2010 will be happening on Thursday. AOC is used to coordinate the planning of Orientation events between each OC in Arts & Science and the Faculty Office. ASUS representatives on this committee are Lara Therrien Boulos, myself and Jamie Summers, Acs Chair for OC '10. Woohoo!

### ASUS Formal

The official date for this year's ASUS Formal is March 26, 2010. Our Formal Committee is hard at work and it promises to be a great event!

That's all for now folks!

Jillian Evans  
President  
[president@asus.queensu.ca](mailto:president@asus.queensu.ca)



Happy Holidays Everyone!

So to spread some Holiday cheer we finally received our student fees (90% of them)! That was a great gift. In total we received approximately \$238,000. Something of note is that we currently have \$120,382.73 under the control of our Board of Directors for the establishment of a new service.

As I expected and budgeted for, the amount of money that came in from our opt-out fee was approximately \$4,000 less this year than last, even though we have more students. I believe this is due to the better accessibility and increased marketing that went into informing students of the ability to opt-out.

I will hopefully be meeting with some bank officials this week, there are some things I'd like to take care of in terms of our current system etc. When the new year begins I'm hoping to move to a printed cheque system, and I've also been researching some different types of no-risk investment. Right now, some of you might be aware, that the banks aren't offering a very high interest rate, so I'll be meeting with our account manager to go over some different options for our BOD funds.

I also met with the Grants Committee and will be presenting you with our decisions at the upcoming Assembly. There were many qualified applicants and it was not an easy decision. I hope you will approve of the choices we made.

This past week we also met with all the Year Societies to get an update and answer any questions they may be having in getting their events going.

I've been doing deposit after deposit...currently looking into buying some type of automatic coin roller...the amount of time I spend rolling coins is insannnnnnnnnnnnnnne. My last trip to the bank, the bag of money weighed WELL over 100 pounds from all the change. A shout out to those committees and DSC's who've been raising lots of money; they've been putting in a lot of hard work.

I ran into some problems with Work Study, as I was given the wrong information regarding their payment. However, that's all been worked out and our receptionists and House Manager have been doing a great job!

That's all for now!

Happy Holidays!  
Josh

---



## *Academic Affairs Commissioner's Report*

---

**The Undergraduate Review** – The Undergraduate Review and I have met several times to discuss the possibility of getting an online version of the UR and it looks like we are a definite go. Once a PDF file is ready (shortly before the official launch date in the winter), we can launch an official online version for the first time ever! This is an extremely good option for the UR, which will help it to be more accessible and financially responsible compared to previous years.

**MindFind Tutoring Service** – Working with the 2 new directors, my deputy, and Jo-Anne in order to outline responsibilities for the Mindfind service. We will be incorporating a training manual and mandatory tutor training sessions by the beginning of the winter term. We will also have an excel file of the tutor / tutee lists which will streamline the matching process.

**Departmental Student Councils** – Still dolling out many cheques, helping DSC's with events and preparing for our second DSC Assembly (which will be happening in the beginning of winter term). As things are winding to a close, I will be reminding all DSC's that they must bring in their cheque requisition forms before the beginning of December if they want to receive reimbursement for any purchases before next semester.

**W. J Barnes Teaching Award** – After a successful marketing campaign, we have had a record number of submissions! Our selection committee has worked very hard to narrow down the lucky submissions and we will be visiting the classrooms this week in order to decide on the W. J Barnes Teaching award recipient for the Fall Term.

**Queen's Canadian Leadership Conference** – QCLC has had some setbacks within the past week that need to be addressed, but I can promise you they will be looked at immediately. Without going into much detail, we are in need of an on-campus banquet hall / wanna-bee banquet hall in order to accommodate the dinner and closing ceremonies of the Queen's Canadian Leadership Conference in March. As Grant Hall and Ban Righ are booked for the March 5-6 weekend, we are looking into converting the Bio-Sci atrium into a beautiful banquet hall. Banquets have been successfully hosted there and I believe that is the best solution to our problem (it already has a nice centre stage overlooking the entire atrium). Any comments or suggestions are greatly appreciated!

# *Internal Affairs Commissioner's Report*

---

## *A SENSE OF THE SEASON*

PRESENTED BY **DOUG JOHNSON**, INTERNAL AFFAIRS COMMISSIONER

Hey guys,

Not much to report on my end. This package is loaded with fun policy and constitution changes, most moved by your JComm chair Gillian Moore. As well a small motion regarding elections, if passed, will allow us to 'piggy back' on the AMS online election this winter. I will not be taking out any references to paper voting in the worst case Ontario that maybe the online system crashes this year, next year or even in 10 years...keeping that in there will give us a contingency plan to still have a successful election. Once we hit classes in January elections being, so tell all your friends and start thinking about all the fun different positions we have that you'd love to get involved in. But elections planning is under way, yaayy so much fun.

Volunteer Appreciation Dinner is Tuesday night and is destined to be a classic, to all of you who RSVP'd see you there!

Other than that I won't bore you with receptionist, house manager updates as they are usually the same each week.

This is our last assembly of the year! Maybe I can put together a satisfaction handout and you guys can tell me what you did and didn't like about assemblies so I can make them more fun and more exiting in the future. Let me know!

Good luck on exams. Merry Christmas,

Doug



## *Marketing Commissioner's Report*

---

PRESENTED BY **ROBYN LAING**, MARKETING COMMISSIONER

Hey Assembly,

Exciting news! And no, it's not that I organized my supply closet, I'm sure Council is already tired of hearing about how great THAT is. But seriously, here's everything that's exciting other than that:

**Newsletter:** It's finished! It's going to be distributed this week, once we get it out to the printers. For now it's only going to be one page, double-sided, and we're printing 2000 copies. When we go back out to distribute the new newsletter, we'll count how many are left-over to see how well it did and maybe we'll increase it to 2 pages double-sided, woah!

**Websites:** I've got the base for all the individual commission websites up and running except for services, which I plan on finishing before assembly. I'm also going to be teaching all the Commissioners how to update it, so that each of them can have their own little website to make their own. Super cute, I know.

**MindFind Request Form:** I made a Tutor Request Form for the Academics Commission, so you can now request a tutor online! I'm currently working on making a Tutor Sign-Up form as well, both of which send the info directly to the MindFind Directors. I'm also working on making an Excel file with Michael that matches up tutors with tutees, but it may leave the directors with not much to do so we may simplify it. Don't ask me why I'm helping with this seemingly non-marketing related endeavor; I just really enjoy Excel apparently.

**Design Request Form:** I've finally finished the Design Request Form which **MAKES** you fill out all the information before you can submit requests and also specifies the fact that I need 1 WEEK notice of the request before the date it is needed by. I really hope this makes the request process easier for everyone involved, which more happy customers in the end!

**Photographer Request Form:** I'm currently in the process of making a Photographer Request Form and looking into hiring some more photographers so that committees and clubs can request photographers at their events. I am also looking into the possibility of having the photographs located online in a database that we can access for use in designs. I'm also hoping to have the option for print copies to be bought online and picked up at The Core.

P.S: Here are the links to the Commission websites, so you can see what I've done so far:

[www.asusmarketing.yolasite.com](http://www.asusmarketing.yolasite.com), [www.asusacademics.yolasite.com](http://www.asusacademics.yolasite.com), [www.asuservices.yolasite.com](http://www.asuservices.yolasite.com),  
[www.internalaffairs.yolasite.com](http://www.internalaffairs.yolasite.com), [www.societyaffairs.yolasite.com](http://www.societyaffairs.yolasite.com). Please note that these are temporary domains and we will buy pretty-looking shorter domains to re-direct to these once the websites are finalized. "

THURSDAY DECEMBER 3, 2009.



PAGE 10 OF 50

In summary I'm working a lot on the next semester. I'm really hoping to have everything up and running before the break, so that all the info is ready to go for next semester and the hiring season. That's all I can think of for now.

Later nights,  
Robyn Laing

websites, and also planning events for



## *Services Commissioner's Report*

---

PRESENTED BY **CALUM MEW**, SERVICES COMMISSIONER.

# **SERVICES REPORT**

(**LOVE, ACTUALLY** themed)

**Hello Assembly!**

**All non-ArtSci jackets have arrived at the Core. Jamison is working on a pickup schedule for them.**

<3

**My Red Room Director had a great meeting with Physical Plant Services in which she has started creating a timeline for a possible completion of the Red Room's makeover by late February or early March. I will inform all of you as to what is being PUT IN the Red Room after the break. I hope you are all dying with anticipation. Renovations for the room will include carpeting and soundproofing in order to better the ambiance of the room. That is all you are getting out of me for now...**

<3

**AMT showed *Love, Actually* on Sunday. As I am writing this report BEFORE the showing, I will let you know how things went orally.**

<3

**There is (was) another Imagnus Poster Sale this week. Some of you worked at the sale, so thank you very much for volunteering your time (and getting paid to do so). Once again, details on the success of that will be delivered orally, as I cannot see into the future.**

**Much *Love*,**

THURSDAY DECEMBER 3, 2009.



PAGE 12 OF 50

**Calum Mew**



## *Society Affairs Commissioner's Report*

---

PRESENTED BY **DAVINA FINN**, SOCIETY AFFAIRS COMMISSIONER.

Dear Assembly,

First of all....GO GAELS GO!!!!

I cannot believe it is already the end of the semester! Where did the time go?

Society Affairs has had a great past couple of weeks. Cancer Triad had their pink/blue week for Breast/Prostate Cancer and raised over \$1600. Cystic Fibrosis (co-chaired by Assembly's own Lara Therrien Boulos) had a fantastic Battle of the Bands raising \$1040. There have been some great awareness campaigns such as Lost Paws' awareness showcase on Fostering and the Committee for the Environment's Veggie Challenge Week which finished off with a film screening of the ever popular "Food Inc." Music and Memories has had/preparing their holiday concerts at their 5 locations around Kingston and will be playing at tonight's assembly to showcase their talent!

After School Buddies is hosting a Yoga session on Sunday December 6<sup>th</sup>, a great way to relax before exams. On December 7<sup>th</sup> Heart and Stroke will be having a blood pressure clinic for you to see how exam stress is affecting your blood pressure levels and learn more about heart and stroke disease! (It will be accompanied by a Healthy Bake Sale as well). Many amazing events are scheduled for next semester so get excited!

It has been a fantastic semester for Society Affairs and I know that this is just the beginning. It took almost half of the semester for all the committees to really start moving so I'm looking forward to January when all committees will be able to start the semester in full swing.

On another note, we are discussing a name change for the Society Affairs Commission but we have not come to any firm decisions yet. Council will continue to discuss and will bring whatever we come up with to you in the New Year.

Good luck on exams, enjoy your holidays and see you in 2010!

Davina Finn  
Society Affairs Commissioner  
2009-2010



## *'10 Year Society Report*

---

PRESENTED BY **LAUREN PEDDLE – AND – ALEX METCALFE**  
2010 YEAR SOCIETY EXECUTIVE

Report will be delivered orally.



## '11 Year Society Report

PRESENTED BY **MAYS ABDEL AZIZ – AND – SHAYESTA CHATTOO**  
2011 YEAR SOCIETY EXECUTIVE

### 2011 Year Society Report

Hi All! There is a light at the end of the tunnel! We have been busy planning our events for next semester so that everything is set to go when we get back in January. We have been meeting with our year council to ensure everything is going smoothly. We met with Jillian and Josh last week regarding our progress and everything seems to be fine. We have found an excellent supplier for our clothing sale and thus will probably be the first event launched next year. Currently, we are attending ThankQ meetings and are helping out with CrunchBrunch. Good Luck on your exams and Happy Holidays!

Mays and Shayesta,  
2011 Year Society President and Vice President



## *'12 Year Society Report*

---

PRESENTED BY **CIARA PENDRITH – AND – IAN CURRY** 2012 YEAR SOCIETY EXECUTIVE

We're talking to Alfie's about logistics for our January event on Monday. If all goes to plan it will be booked by the time assembly comes. We're not going to do exam-o-grams this semester because its too last minute. For our skating event, we're hoping to work with first year and get things planned out in the near future.  
Ball hard



## '13 Year Society Report

PRESENTED BY **RICO PATO GARCIA AND LAUREN GALLOWAY** 2013 YEAR SOCIETY  
EXECUTIVE

The 2013 Year Society has been busy formulating plans over the last two weeks. We met with our Year Society Committee and divided the planning work for our Valentines Semi Formal. We are currently analyzing the different options we have with respect to DJ's, places, dates, decorations, security etc... in order to formulate a balance sheet with the expected expenses and figure out what our break-even point will be depending on the entrance fee we decide to charge.

Before the Holidays, we are looking into having a hot chocolate sale in different locations on campus in order to fundraise for our year society.

In a more elaborate note, we have written a formal proposal to hand in to Principal Woolf about the Ice Skating Rink in Leonard Field, given that Physical Plants and Services requires a written permission from the principal in order to consider the idea of establishing a rink. We have attached the proposal we are sending to Principal Woolf (on Monday November 30th) for you to look at.

Speaking of ice skating rinks, the 2012 Year Society Committee has invited us to join their event about ice skating in City Park, and we will meet with them sometime soon in order to help with the organization of this event.

Finally, our marketing commissioner should meet with Robyn sometime soon to get ideas about placing an order for 2013 ASUS clothing.

This is all for the ASUS 2013 Year Society Committee. We wish you luck in all of your exams... love!

Delicious Foot  
2013 Year Society President

Lauren Galloway  
2013 Year Society Vice-President



## *Business of the Senate*

---



Board of Trustees

---

# Report of the Undergraduate Student Trustee

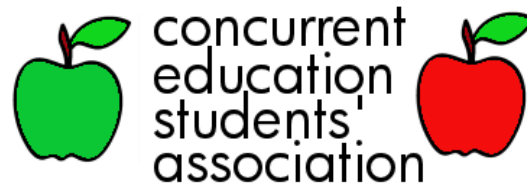
PRESENTED BY **MORGAN CAMPBELL**, STUDENT TRUSTEE



## *Business of CESA*

---

PRESENTED BY, **CESA REPRESENTATIVE TO ASUS**





Computing Students Association  
report to the  
Arts and Science Undergraduate Society Annual General Meeting



## *Business of PHEKSA*

---

PRESENTED BY, **PHEKSA REPRESENTATIVE TO ASUS**

### **PHEKSA Meetings: Monday November 16<sup>th</sup>, 2009 & Monday November 23<sup>rd</sup>, 2009**

#### Tree of Life

- Took place on Thursday November 19<sup>th</sup> from 9:30AM-3:30PM
- Students pick a name from the tree and buy a Christmas gift for an underprivileged youth in the Kingston Community

#### PHE Canada Workshop

- Took place on Thursday November 26<sup>th</sup> @ 5:30 at Career Services in Gordon Hall (3<sup>rd</sup> floor)
- The PHE Canada presentation highlighted recent research and studies regarding the health and activity levels of children, and was addressed to *all* teachers (or potential teachers) who might teach Physical Education classes in the future

#### Camp School

- Weekly meetings are being held in Douglas Library to discuss possible fundraising opportunities to help save the 300 and 400 level PACT/activity courses for PHE
- \$8,000-10,000 are the funds necessary to keep Camp School running for the 2010/2011 school year
- The first fundraising event took place on Friday November 27<sup>th</sup> at “The Spot”
- The event was open to all Queen’s students – students were charged cover to get into the bar and the money made went towards the Camp School initiative

#### Move N’ Groove @ KGH

- Took place on Sunday November 29<sup>th</sup> from 10AM-2PM
- Visited with long-term care geriatric patients on Connell 4 @ KGH

#### Semi-Formal

- Friday December 4<sup>th</sup>, 2009 (last day of classes!!!)
- 7PM @ Portsmouth Olympic Harbor

#### GPA system

- Discussed details of the GPA system that will be implemented in 2011

#### Online Voting

- Discussed details in regards to future voting procedures for PHEKSA
- Finalized dates for the election of the 2010/2011 PHEKSA committee



*BUSINESS OF THE ACADEMIC REPRESENTATIVES*

---



OFFICE OF THE RECTOR  
QUEEN'S UNIVERSITY AT KINGSTON

November 30, 2009

Dear Assembly,

My largest piece of news this week regards the upcoming Board of Trustees meeting, which will take place on Friday night and Saturday morning this weekend. There are several key items on the agenda, including motions to move from a VP Academic to a VP Academic and Provost model of academic administration, as Morgan and I discussed in our recent presentation to Assembly.

The consent agenda includes the usual topics: approving minutes, naming dedications, and the regular reports (Research, Advancement, Senate, Environmental Health and Safety, Finance, Promotion to Professor, Audit, and Pension), as well as a credit rating report from DBRS. We maintained our AA rating from DBRS. A naming of note: the arboretum in front of Summerhill will be named for Principal Snodgrass, principal from 1864-77.

Motions will include appointing external auditors for this year, approving annual policies on environmental management and health & safety, and looking at international student fees, debt strategies, and signing authorities. On Saturday morning, we will be having a discussion about the proposed University Planning Committee – it should be quite interesting!

If you have any questions, please give me a shout or ask me at Assembly on Thursday.

Princeps servusque es,

Leora Jackson  
31<sup>st</sup> Rector of Queen's University  
[rector@queensu.ca](mailto:rector@queensu.ca)



## *Appendix Santa Claus*

---

Constitution

OLD-

2.03.01

President: The duties of the President shall include the following, but shall not necessarily be limited thereby:

- i) to preside over Council meetings with the exceptions stated in the Constitution;
  - a. Meetings shall be "in camera" at the discretion of Council.
- ii) to chair Society Annual Meetings and Society Special General Meetings with the exceptions stated in the Constitution;
- iii) to supervise all activities of the Society and to be a non-voting member on any of its Committees, except when selected as a member of a Committee;
- iv) to coordinate representation of the Society to the Alma Mater Society (AMS);
- v) to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board;
- vi) to oversee the Orientation Committee;
- vii) to represent the Society to all external bodies.

NEW-

2.03.01

President: The duties of the President shall include the following, but shall not necessarily be limited thereby:

- 1) to chart the direction for the Society;
- 2) to arrange the time, place and agenda for all meetings of Council;
- 3) to preside over Council meetings according to Section 6.02 of the Constitution;
- 4) the time, agenda, and minutes for such meetings shall be the responsibility of the President;
- 5) to act as the Society spokesperson;
- 6) to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution;
- 7) to supervise all activities of the Society and to be a ex-officio, non-voting member on any of its Committees, except when selected as a member of a Committee;
- 8) to coordinate representation of the Society to the Alma Mater Society (AMS);
- 9) to represent the Society to all external bodies.
- 10) to sit on the Orientation Committee Selection and supervising the Orientation Committee;
- 11) to supervise the Formal Committee and Committee and Thank Q Committee;
- 12) to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board;
- 13) to sit on the Academic Orientation and Curriculum Sub-Committees and Nominations sub-committees, with additional sub-committees possible at the discretion of the President;
- 14) to chair the Formal Selection, Head Gael Selection, and Long Term Planning Committees;



## *Appendix Judah Maccabee*

---

### POLICY

OLD-

#### III. PRESIDENTIAL RESPONSIBILITIES

In addition to the joint responsibilities listed above each member of the Executive team has individual responsibilities for which they are accountable. The duties of the President shall include but shall not necessarily be limited to:

1. charting the direction for the Society;
2. arranging the time, place and agenda for all meetings of Council;
3. acting as the Society spokesperson;
4. representing the Society to all external bodies;
5. coordinating representation of the Society to the Alma Mater Society (AMS);
6. supervising the Orientation Committee;
7. supervising the Formal Committee;
8. sitting on the Faculty Board, Academic Orientation and Curriculum Sub-Committees;
9. chairing the Formal Selection, Head Gael Selection, and Long Term Planning Committees;
10. sitting on the Orientation Committee Selection and Thank Q Committees;
11. sitting on the Faculty Board Academic Orientation and Nominations sub-committees, with additional sub-committees possible at the discretion of the President;
12. ensuring that all committee chairs submit a list of supplies before each event for the purposes of approving expenditures and ensuring that the event is carried out in an environmentally friendly manner.

NEW-

#### III. PRESIDENTIAL RESPONSIBILITIES

In addition to the joint responsibilities listed above each member of the Executive team has individual responsibilities for which they are accountable. The duties of the President shall include but shall not necessarily be limited to:

- 1) to chart the direction for the Society;
- 2) to arrange the time, place and agenda for all meetings of Council;
- 3) to preside over Council meetings according to Section 6.02 of the Constitution;
- 4) the time, agenda, and minutes for such meetings shall be the responsibility of the President;
- 5) to act as the Society spokesperson;
- 6) to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution;
- 7) to supervise all activities of the Society and to be a ex-officio, non-voting member on any of its Committees, except when selected as a member of a Committee;
- 8) to coordinate representation of the Society to the Alma Mater Society (AMS);
- 9) to represent the Society to all external bodies.
- 10) to sit on the Orientation Committee Selection and supervising the Orientation Committee;



- 11) to supervise the Formal Committee and [redacted] Committee and Thank Q Committee;
- 12) to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board; [redacted]
- 13) to sit on the Academic Orientation and Curriculum Sub-Committees and Nominations sub-committees, with additional sub-committees possible at the discretion of the President; [redacted]
- 14) to chair the Formal Selection, Head Gael Selection, and Long Term Planning Committees;]



## *Appendix God Rest Ye Merry Gentleman*

---

OLD-  
2.03.02

Vice-President: The duties of the Vice-President shall include the following, but shall not necessarily be limited thereby:

- i) to preside over Council meetings with the exceptions stated in the Constitution, in the absence of the President;
- ii) to chair Society Annual Meetings and Society Special General Meetings with the exceptions stated in the Constitution, in the absence of the President;
- iii) to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board;
- iii) to be responsible for the administration of the financial affairs of the Society;
- iv) to assist the President in all his/her duties;
- v) to oversee and be an ex-officio member of ASUS Jackets Committee;
- vi) to chair the Board of Finance, composed of the Business Manager, Head Gael, Arts Adventure Camp Business Director, Science Discovery Camp Business Director, Formal Convener, Services Commissioner, and one Assembly Member;
- vii) to act as a financial advisor to the Head Gael and to Orientation Committee.

NEW-  
2.03.02

Vice-President: The duties of the Vice-President shall include but shall not necessarily be limited to:

1. to preside over Council ,meetings according to Section 6.02 of the Constitution, in the absence of the President;
2. to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution, to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution;
3. to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board;
4. being responsible for the administration of the financial affairs of the Society including but not limited to:
  - a) writing all pay cheques;
  - b) administering the internal invoice system;
  - c) ensuring all external accounts are settled;
  - d) processing all cheque requisitions and deposits
  - e) prepare and maintain a fiscally responsible yearly budget;
  - f) reviewing and evaluating on a yearly basis each line item in the ASUS budget;



- g) bringing monthly budgetary updates of the Society to Council and Assembly for review and discussion;
- 5. overseeing and being an ex-officio member of the ASUS Jackets and ASUS Movie Theatre;
- 6. sitting on Faculty Board curriculum sub-committees with additional sub-committees possible at the discretion of the Vice-President;
- 7. working with the Business Manager in the management and maintenance of the ASUS finances;
- 8. arranging the time, place and agenda for meetings of ASUS Vice-Presidents' Caucus.
- 9. to chair the Board of Finance, composed of the Business Manager, Head Gael, Arts Adventure Camp Business Director, Science Discovery Camp Business Director, Formal Convener, Services Commissioner, and one Assembly Member;
- 10. to act as a financial advisor to the Head Gael and to Orientation Committee.
- 11. to assist the President in all his/her duties;



## *Appendix Run Run Rudolph*

---

OLD-

### IV- VICE-PRESIDENTIAL RESPONSIBILITIES

In addition to the joint responsibilities listed above, each member of the Executive team has individual responsibilities for which they are accountable. The duties of the Vice-President shall include but shall not necessarily be limited to:

1. being responsible for the administration of the financial affairs of the Society including but not limited to:
  - h) writing all pay cheques;
  - i) administering the internal invoice system;
  - j) ensuring all external accounts are settled;
  - k) processing all cheque requisitions and deposits
2. overseeing and being an ex-officio member of the ASUS Jackets;
3. overseeing and being an ex-officio member of the ASUS Movie Theatre;
4. prepare and maintain a fiscally responsible yearly budget;
5. reviewing and evaluating on a yearly basis each line item in the ASUS budget;
6. bringing monthly budgetary updates to Council and Assembly for review and discussion;
7. updating Assembly on financial situation of the Society by bringing a monthly update to Assembly;
8. sitting on Faculty Board curriculum sub-committees with additional sub-committees possible at the discretion of the Vice-President;
9. working with the Business Manager in the management and maintenance of the ASUS finances;
10. arranging the time, place and agenda for meetings of ASUS Vice-Presidents' Caucus.

NEW-

### I. VICE-PRESIDENTIAL RESPONSIBILITIES

In addition to the joint responsibilities listed above, each member of the Executive team has individual responsibilities for which they are accountable. The duties of the Vice-President shall include but shall not necessarily be limited to:

12. to preside over Council ,meetings according to Section 6.02 of the Constitution, in the absence of the President;
13. to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution, to chair Society Annual Meetings and Society Special General Meetings according to Part 10 of the Constitution;
14. to be a voting member of ASUS Assembly, AMS Assembly, and of the Faculty Board;
15. being responsible for the administration of the financial affairs of the Society including but not limited to:
  - l) writing all pay cheques;
  - m) administering the internal invoice system;
  - n) ensuring all external accounts are settled;
  - o) processing all cheque requisitions and deposits
  - p) prepare and maintain a fiscally responsible yearly budget;



- q) reviewing and evaluating on a yearly basis each line item in the ASUS budget;
  - r) bringing monthly budgetary updates of the Society to Council and Assembly for review and discussion;
16. overseeing and being an ex-officio member of the ASUS Jackets and ASUS Movie Theatre;
  17. sitting on Faculty Board curriculum sub-committees with additional sub-committees possible at the discretion of the Vice-President;
  18. working with the Business Manager in the management and maintenance of the ASUS finances;
  19. arranging the time, place and agenda for meetings of ASUS Vice-Presidents' Caucus.
  20. to chair the Board of Finance, composed of the Business Manager, Head Gael, Arts Adventure Camp Business Director, Science Discovery Camp Business Director, Formal Convener, Services Commissioner, and one Assembly Member;
  21. to act as a financial advisor to the Head Gael and to Orientation Committee.
  22. to assist the President in all his/her duties;



## *Appendix Luke 2:8-14*

---

CONSTITUTION-  
OLD-

### **SECTION 9.01ASUS JUDICIAL COMMITTEE**

#### 9.01.01

There shall be an ASUS Judicial Committee which shall be the adjudicative panel of the Society, and which shall exercise jurisdiction over all matters of inappropriate behaviour and/or illegalities concerning or involving ASUS members and the Society. Without restricting the generality of the foregoing, the ASUS Judicial Committee may exercise jurisdiction regarding:

- i) any breach of this Constitution, or any violation of an appropriately published rule or regulation of the Society. For the purpose of this paragraph, an appropriately published rule shall be defined by one or more of the following:
  - a) incorporation into this Constitution;
  - b) incorporation into the Constitution, ASUS Policy Manual, handbook, or similar publication or document of the Society, or any member or affiliated Society;
- ii) the maintenance and revision of the ASUS Constitution every three years, beginning in September 2008 and the ASUS Policy Manual every three years, beginning in September 2009.

#### 9.01.02

The ASUS Judicial Committee shall also be responsible to the Society for all matters of Constitutional interpretation, for adjudication on Speaker's Rulings which may be contested from the Assembly, and for overseeing the procedure followed in the running of the Society elections and referenda. Without restricting the generality of the foregoing, the ASUS Judicial Committee may exercise jurisdiction regarding:

- i) a question of Constitutional interpretation which is brought forward from the Assembly by the Speaker of the Assembly and/or any members of the Assembly;
- ii) a question of Constitutional interpretation which is brought forward by any member of the Society and/or members of its affiliated Societies;
- iii) a Speaker's ruling from the Assembly which is contested by a member of the Assembly, a member of the Society, and/or members of its affiliated Societies;
- iv) grievances arising from all Society elections and referenda



9.01.03

The ASUS Judicial Committee shall consist of:

- i) a Chair;
- ii) six (6) members;
  - a. One of which, will also act as Elections Liaison;
- iii) the Internal Affairs Commissioner (ex-officio, non-voting);
- iv) a Clerk.

The members shall be appointed pursuant to the procedures set out in Section 9.03.

9.01.04

The ASUS Judicial Committee shall be a part of the Internal Affairs Commission so to remain organized. The Internal Affairs Commission shall have no influence over the Committee.

9.01.05

Procedure governing the functioning of the ASUS Judicial Committee is such that:

- i) all decisions shall be affected by the members sitting alone;
- ii) quorum shall consist of four (4) members and the Chair;
- iii) majority opinion will decide a question, while an even division of opinion fails to do so;

9.01.06

The ASUS Judicial Committee may make, by unanimous approval of its members, rules:

- i) for regulating the procedures of the Committee;
- ii) defining the official duties of each of the members of the Committee.

Any rules made pursuant to this subsection shall be ratified by a majority vote of the Assembly and shall subsequently be published.

9.01.07

The ASUS Judicial Committee may impose such sanctions as it deems appropriate in light of the seriousness of the offense. Without limiting the generality of the foregoing, the following sanctions may be imposed by the Committee:

- i) restitution;
- ii) in the case of Assembly members, suspension of privileges and/or probation.  
The ASUS Judicial Committee may also refer cases which it deems out of its realm of jurisdiction to the AMS Prosecutor's Office or other relevant body.



## 9.01.08

If for any reason, including a case where there is a conflict of interest, the Chair of the ASUS Judicial Committee is unable to sit as Chair in a meeting of the Committee, the Speaker of ASUS Assembly may assume the position of Chair.

Anyone involved in the dispute may bring the issue of conflict of interest before the ASUS Judicial Committee, but it remains the exclusive responsibility of the Committee to determine the validity of the claim. The individual in question will be excluded from voting if a conflict of interest is found to exist.

NEW-  
**SECTION 9.01ASUS JUDICIAL COMMITTEE**

## 9.01.01

There shall be an ASUS Judicial Committee which shall be the adjudicative panel of the Society, and which shall exercise jurisdiction over all matters of inappropriate behaviour and/or illegalities concerning or involving ASUS members and the Society. The ASUS Judicial Committee may exercise jurisdiction regarding:

- i) all matter of Constitutional interpretation
- i) any breach of this Constitution, or any violation of an appropriately published rule or regulation of the Society. An appropriately published rule shall be defined by:
  - c) incorporation into the Constitution, ASUS Policy Manual, handbook, or similar publication or document of the Society, or any member or affiliated Society;
- iii) maintaining and revising the ASUS Policy Manual and Constitution

## 9.01.02

The ASUS Judicial Committee shall also be responsible to the Society for all matters of Constitutional interpretation, for adjudication on Speaker's Rulings which may be contested from the Assembly, and for overseeing the procedure followed in the running of the Society elections and referenda. Without restricting the generality of the foregoing, the ASUS Judicial Committee may exercise jurisdiction regarding:

- i) a question of Constitutional interpretation which is brought forward from the Assembly by the Speaker of the Assembly and/or any members of the Assembly;
- ii) a question of Constitutional interpretation which is brought forward by any member of the Society and/or members of its affiliated Societies;
- iii) a Speaker's ruling from the Assembly which is contested by a member of the Assembly, a member of the Society, and/or members of its affiliated Societies;
- iv) grievances arising from all Society elections and referenda

## 9.01.03

The ASUS Judicial Committee shall consist of:



iii) a Chair;

Committee Members;

- a) The size of the Committee shall at be the digression of the Chair but must include a minimum of two members.
- b) One of which, will also act as Elections Liaison;

The members shall be appointed pursuant to the procedures set out in Section 9.03.

The Internal Affairs Commissioner and /or the Deputy of Internal Affairs may attend Committee meetings with the consent of the Judicial Committee and shall attend at the request of the Judicial Committee.

9.01.04

The ASUS Judicial Committee shall be a part of the Internal Affairs Commission so to remain organized. The Internal Affairs Commission shall have no influence over the Committee.

9.01.05

Procedure governing the functioning of the ASUS Judicial Committee is such that:

- i) all decisions shall be affected by the members sitting alone;
- ii) quorum shall consist of half the Committee members and the Chair;
- iii) majority opinion will decide a question, while an even division of opinion fails to do so;

9.01.06

The ASUS Judicial Committee may make, by approval of fifty percent of its members, rules:

- i) for regulating the procedures of the Committee;
- ii) defining the official duties of each of the members of the Committee.

Judicial Committee shall submit an outline of each proposed modification to ASUS Assembly. Any rules made pursuant to this subsection shall be ratified by a majority vote of the Assembly and shall subsequently be published.

9.01.07

The ASUS Judicial Committee may impose such sanctions as it deems appropriate in light of the seriousness of the offense. Without limiting the generality of the foregoing, the following sanctions may be imposed by the Committee:

- i) restitution;
- ii) in the case of Assembly members, suspension of privileges and/or probation.  
The ASUS Judicial Committee may also refer cases which it deems out of its realm of jurisdiction to the AMS Prosecutor's Office or other relevant body.

9.01.08



If for any reason, including a case where there is a conflict of interest, the Chair of the ASUS Judicial Committee is unable to sit as Chair in a meeting of the Committee, the Speaker of ASUS Assembly may assume the position of Chair.

Anyone involved in the dispute may bring the issue of conflict of interest before the ASUS Judicial Committee, but it remains the exclusive responsibility of the Committee to determine the validity of the claim. The individual in question will be excluded from voting if a conflict of interest is found to exist.

9.01.09

The ASUS Judicial Committee shall act as revisionary body. The ASUS Judicial Committee will hold the sole responsibility of interpreting, reviewing and revising the roles and/or positions described herein. Including but not necessarily limited to the following:

- i) The Executive of the Society
- ii) The Commissions and appointed Commissioners
- iii) The Deputies
- iv) The Committees and appointed Chairs
- v) The Societal Organizations
- vi) And any other aspect of the Society The Judicial Committee sees fit for review.

The Judicial Committee shall be responsible for harmonizing Constitution and Policy with the subjects under review. The ASUS Judicial Committee will rule on whether a discrepancy between a subjects action(s) and Constitution or Policy will result in punitive action against any subject under review or in alteration of Constitution or Policy by The Judicial Committee.

Any subject summoned for review shall meet with the Judicial Committee upon the request of the Judicial Committee.



## *Appendix Dreidle Dreidle Dreidle*

---

POLICY-

OLD-

### **SECTION C-10**

### **JUDICIAL COMMITTEE**

**AIM:** To be the adjudicative panel of the Society. All matters of non-academic discipline shall be turned over to the AMS Judicial Committee, so long as it is in existence. The ASUS Judicial Committee may exercise jurisdiction over the following, as per Part 9 of the ASUS Constitution:

- a) any breach of the ASUS Constitution
- b) all matter of Constitutional interpretation
- c) maintaining and revising the ASUS Policy Manual and Constitution

**Membership:** One Chair  
 Six members  
 Internal Affairs Commissioner (ex-officio, non-voting)  
 Clerk

Members shall be appointed as per section 9.03 of the ASUS Constitution. Members shall not be members of any year Executive, Representatives on either ASUS or AMS Assemblies or student Senators.

### **Responsibilities:**

The Committee:

1. Shall meet once every two weeks to review ASUS Policy and Constitution
2. Shall receive written requests from any member of Arts and Science to interpret the Constitution or rule on a grievance from Assembly or Elections and Referenda.
3. Shall submit a written report of each decision made to the following ASUS Assembly meeting.

NEW-

### **SECTION C-10**

### **JUDICIAL COMMITTEE**

**AIM:** To be the adjudicative panel of the Society. All matters of non-academic discipline shall be turned over to the ASUS Judicial Committee. The ASUS Judicial Committee may exercise jurisdiction over the following, as per Part 9 of the ASUS Constitution:

- d) any breach of the ASUS Constitution



- e) all matters of Constitutional interpretation
- f) maintaining and revising the ASUS Policy Manual and Constitution

**Membership:** One Chair

**Committee Members;**

- a. The size of the Committee shall be the digression of the Chair but must include a minimum of two members.
- b. One of which, will also act as Elections Liaison;

Members shall be appointed as per section 9.03 of the ASUS Constitution. Members shall not be members of any year Executive, Representatives on either ASUS or AMS Assemblies or student Senators.

The Internal Affairs Commissioner and /or the Deputy of Internal Affairs may attend Committee meetings with the consent of the Judicial Committee and shall attend at the request of the Judicial Committee.

**Responsibilities:**

The Committee:

- 4. Shall meet to review and revise ASUS Policy Manual and Constitution
  - i) weekly or biweekly at the disgression of the Chair
- 5. Shall receive written requests from any member of Arts and Science to interpret the Constitution or rule on a grievance from Assembly or Elections and Referenda.
- 6. Shall submit an outline of each proposed modification to ASUS Assembly.
- 7. The ASUS Judicial Committee shall act as revisionary body
  - i) as per section 9.01.09



## *Appendix Chrismukkah*

---

### **PART 4: ELECTIONS AND REFERENDA**

#### **SECTION 4.01 GENERAL ELECTIONS**

##### 4.01.01

Elections for the positions of President and Vice-President (team), Senators, Year Society Executive Teams (for second year, third year, and fourth year), and ASUS Representatives to the AMS shall be held by ballot on two (2) consecutive days. The election shall be held no later than the sixth week of classes in the Winter Term, to correspond with the AMS election whenever possible, and in accordance with the ASUS Policy on Elections and Referenda. The Arts and Science Undergraduate Society will use the AMS online voting system wherever possible and adhere to the rules and procedures set out in AMS Policy and Constitution. The use of a 'paper-election' is at the discretion of the Chief Electoral Officer and the Internal Affairs Commissioner, should problems with the AMS online voting system arise, and can be called at any time.

##### 4.01.02

All candidates must be in good academic standing and members of the Society as per Section 3.01.02.

##### 4.01.03

Each ordinary member shall be eligible to cast one (1) vote for one (1) Executive team (President and Vice-President). The election shall be decided by a majority vote.

##### 4.01.04

Each ordinary member shall be eligible to cast votes for the offices of Representative to the AMS (one term) and Student Senator (one term).

##### 4.01.05

Each ordinary member shall be eligible to cast one (1) vote for the Year Society Executive Team of their graduating year. The election shall be decided by a majority vote.

##### 4.01.06

One (1) or two (2) representatives to the Senate shall be elected annually to serve a two-year term, subject to Subsection 5.01.01 paragraph v).

##### 4.01.07

No Executive member shall run for re-election to their position if they have served a one-year term.

##### 4.01.08

No person shall run for re-election to the positions of Representative to the AMS or Senator, if they have served two (2) one-year terms, or one (1) two-year term.

##### 4.01.09



No person shall run for a position where duration of the person's undergraduate career. voting position on ASUS Assembly, as per Subsection 5.01.01

the duration of the term of the position exceeds the Further, no person shall run for more than one (1)

4.01.10

Nominees who hold an Executive, Council, Assembly, Chair, or Committee position within ASUS must take a leave of absence from that position until the election is over. Nominees who are running unopposed are not required to take a leave of absence from their position.

4.01.11

The ASUS Chief Electoral Officer (CEO) shall, in the final instance, be responsible for all Society elections and referenda and shall be ratified by a two-thirds (2/3) majority vote of the Assembly. This person shall be accountable to the Internal Affairs Commissioner.



## *Appendix A*

---

### **ASUS ASSEMBLY: Nov. 19, 2009**

#### **ASUS Assembly: Nov. 19**

Speaker: We'll move on to Motion One. "THAT ASUS ASSEMBLY APPROVE THE AGENDA FOR NOVEMBER 4TH ASSEMBLY" Any additions to the agenda? Any additions to the agenda? None. All those in favour? All those opposed? Motion passes.

Moving on to Motion Two. "THAT ASUS ASSEMBLY APPROVE THE MINUTES FROM THE ASSEMBLY ON NOVEMBER 19, 2009 AS SEEN IN APPENDIX A" Any amendments to the minutes? Any amendments to the minutes? Any amendments to the minutes? Seeing none, all those in favour? All opposed? Motion passes.

There's no business for me. We'll move into our guest speakers, Leslie and Laura from Human Resources.

Laura Wilson, Human Resources: We're here to talk about thinking forward to next year. There are lots of full time opportunities, on exec, as a commissioner or officer, or managing a service. So, while we're doing that I'm going to pass around these magazines so feel free to take one.

Leslie: So basically the reason we're here is because it's not too early to start thinking about things. Council hiring is a week after Exec elections. If you're interested, start talking to people who are currently in the positions you want. I've been all over the place. Talk to me if you want to see what that's like. We have 8 and 12 month positions. They can cater to a lot of you, you've already demonstrated initiative.

Laura Wilson: Please don't hesitate to talk to anyone in the AMS. Getting experiences from the current people is good for finding out if it's a good idea for you. I learned so much from talking to the old Laura who had my job. She made me feel more passionate, and really spurred me on. Dates: Council apps are due February 8<sup>th</sup>. This includes any of the five commissioners as well as three directors who oversee corporate services in the AMS - communications, retail services, and hospitality and safety director. The officer positions, communications, and human resources are due February 15<sup>th</sup>, and Management is due March 2<sup>nd</sup>. Check out [myams.org/getinvolved](http://myams.org/getinvolved) for more info.

Leslie: If you want more copies of the magazine, grab one from our offices. It has a lot of testimonials. We have people heading companies who used to be involved. A former AMS president is currently a rock star in Japan. It goes to show that the opportunities and experiences go a long way.

Laura Wilson: Any questions? No? Let me know [hr@ams.queensu.ca](mailto:hr@ams.queensu.ca) or feel free to drop by our offices. Thanks for your time.



Speaker: With that, we'll move into Exec

reports. President's Report.

Jill Evans: Josh is in Toronto at a Finance Conference and Mike has his voting rights. We had John Orr last weekend which was a big success. We've extended the Camps Director applications to November 27<sup>th</sup>, since we only had two and want to extend pool. Queen's Center is opening on Dec. 1<sup>st</sup> so get excited. In terms of student working group, today's debate was whether it should be open 24hours a day or not. Right now it won't be because of security concerns. We have training on Monday for receptionists, including picture recognition, a tour of the AMS, and how to get mail. After everything, we think they'll be able to better direct people and better do their job. So that's it from me.

Speaker: Move into Commissioner reports. Academics.

Michael Ghazal: So far, with MindFind tutoring we got two directors. We decided on 2 because we've been so far behind, and wanted 2 so we can progress further. I also want to welcome Amanda Chan, the fourth Academics rep for the DSC. She'll have her placard very soon.

Speaker: Internal Affairs.

Doug Johnson: I don't have much to add. You will have your placard soon, and Mr. Weiner will have a new one. Sorry about the Timbits, can't win 'em all.

Speaker: Marketing.

Robyn Laing: If you have cheque reqs, bring them in soon because the Core closes soon. Also, sponsorship package. I just got it and am going to give them out to businesses. I also made a window ad price card. Right now we have 5 to 6 companies interested in advertising on the window. We have a price sheet that charges them per slide/per second. Anyone not in ASUS has to pay for it, and they get priority. ASUS gets the left over slides. On Nov. 30<sup>th</sup> we hope to get the ASUS newsletter out. It's just a matter of putting it together. I'm putting in a clothing order starting next week, so bring in your order tomorrow or Monday. I'm also putting together websites for each commission. Society Affairs and Internal Affairs have been created: [internalaffairs.tk](http://internalaffairs.tk) and [societyaffairs.tk](http://societyaffairs.tk). Also, I'm making a request form for graphic design requests.

Speaker: Services.

Calum Mew: First, Jackets. I got an email from AstroWear, and they're coming in next week which is sooner than usual. AMT: Two weeks ago we showed Rocky Horror Picture Show in conjunction with Queen's Musical Theatre, 120 people came out, and we made over \$200 in revenue. We sold audience participation bags with toast and rice 2 hours to vacuum but we did it. Last Sunday we played Cool Runnings in conjunction with ASUS Exchange Buddies, and offered free popcorn. This weekend, we're playing Center Stage. Love Actually is the next showing.

Speaker: Society Affairs.

Davina Finn: I don't have much to add, it's all kind of there. The big highlight is Kids For Kids, who raised \$1105. We have a pink part at Legendz tonight as a fundraiser for breast cancer. It is an all-ages event as well.



After School Buddies is selling Starbucks coffee outside Stauffer tomorrow. There are a bunch of highlights in my report. The Silent Auction's going well. Check out our website, it's always updated.

Speaker: Society Reports. 2010 Year Society.

Alex Metcalfe: Lauren is ludicrously busy and apologizes she can't make it. We tried to grab a proxy but it didn't work. We have Where's Waldo week going on right now. The quickest summary is that Waldo and the Wizard are running around campus, and if you find them you get a draw ticket. Ale House is the event on Friday, and for any more info you can go to the Facebook group. We had a Monday bake sale to kick off the week. Thank you committee meets every Tuesday. Part of the portfolio is acting as ArtSci champions. Through that there's the Crunch Brunch, December 8<sup>th</sup>.

Speaker: 2011 Year Society.

Mays Abdel-Aziz: We've been having regular council meetings We've decided we're going to devote the rest of the semester to planning events. We're going to have a Valentine's Day event with flowers, and are looking into getting a florist. We want to have a clothing sale and are looking at our options. I've been attending Thank You meetings as well.

Speaker: 2012 Year Society.

Ciara Pendrith: Last Thursday we had 2012 Night at Ale, which was lots of fun. Morgan had a great time. We sold about 150 tickets. It's not a huge percentage of our year but it's a start. We're having a meeting next week, and will hopefully be doing Exam-O-Grams.

Speaker: 2013 Year Society.

Rico Garcia: I apologize on behalf of Lauren, she couldn't make it. We haven't done much in the last 2 weeks. We've been planning the logistics of the wrapping station. That's pretty much what we've been working on. I also want to extend an invitation. There is a weekly show at CFRC so if you want announcements for your events on it we can make that available for you.

Speaker: Business of the Senate.

Kevin Weiner: Faculty board was added to responsibilities of Senate. We had fun last Friday. Woolf came and spoke to ArtSci students and faculty for about an hour, answering questions, and said a lot. Basically he said that with financial issues, they're trying to come up with a long-term academic plan to carry the university forward. They're collecting ideas from staff, students, and faculty to distill into the Academic Plan. It's relatively large but comprehensive, and a starting plan for the university. Part of it is the trustees made it clear that running a deficit isn't a viable long term solution, and the budget must be balanced in next 2 years. They're restructuring, and talked about how some sacred traditions might have to be revisited and changed. For example, the entire 20 credit, 4 year system is changing to a system allowing more technologizing of the process. That was basically the gist. The dean also talked about how the university has to adapt to the new



accessibility act, so there will be a lot of participants to ensure the university becomes more accessible.

training workshops. Students may

Speaker: Board of Trustees, Morgan is not here. CESA.

Mike Thaler: There's not much to report. We have 240 delegates signed up for our conference in four days.

Speaker: COMPSA.

Julian Marco Pileggi: CS Games team applications are available on the website which is undergoing updates. It should be done by the end of December. We're also raising money for the 2010 class gift. The thank you committee is working on initiatives.

Speaker: PHEKSA.

Alyssa Muchmore: Everything is pretty much in the report. We're working on organizing a committee to save the course programs for the student fall/winter camp school. It was cut, and everyone loves this course and it's a big part of our program. We're working on fundraising money, and will need about 8-10k.

Speaker: Business of Academic Reps.

Rory Johnston: We have a meeting next week with Academics Commission. We're trying to plan an all DSC event. We'll also be talking about budget issues, which will be struck at DSC Assembly.

Speaker: Business of the Rector. None. Business of the AMS.

Daniel Altman: Not too much was going on this week. There was lots of just taking out or putting in things that were housekeeping agenda/constitution. The point of contention was the talk of the use of common ground space in the JDUC. SGPS, the governing body of grad school, wants the space for an exclusive area for them. It's being brought to a committee and talked about. We discussed the things we wanted brought up. Nothing's happening until further notice.

Speaker: Statements by members.

Lara Therrien Boulos: I didn't email Davina in time to ask her to put Cystic Fibrosis Committee informations into her report. We're holding Battle of the Bands on November 27. Tickets are \$7 now or \$10 at door. You may have seen our cardboard construction, orange and blue.

Rebecca Cynader: To add to what Alex said, everyone who comes to Alehouse and says they're there for Waldo Week gets free cover and line skip.

Speaker: Any other statements by members? Any other statements by members? Any other statements by members? Question period.



Christopher Morris: I want to join some clubs and stuff. I went to the website and clicked clubs. Half the links didn't work. What's the deal with that?

Jill Evans: Did you go to the ASUS website or AMS?

Christopher Morris: AMS.

Jill Evans: This is the Arts and Science Faculty Society.

Christopher Morris: What's the difference between the AMS and ASUS? Are you guys ASUS? You guys are ASUS. Everyone here is ASUS. Even you? So what's the difference?

Jill Evans: The AMS is the umbrella for the undergrad student government. ASUS is the Arts and Science Undergrad Society, which is specific to arts and science students.

Speaker: Any other questions?

Lara Therrien Boulos: Michael, are you doing Movember or just growing facial hair for fun?

Michael Ghazal: Yeah, I wasn't aware you're supposed to shave everything else.

Lara Therrien Boulos: Point of Information - you can have a soul patch but the moustache can't attach to anything constituting a bear.

Mike Thaler: It's actually called a tickler, not a soul patch.

Daniel Altman: Jumanji sideburns, is that a beard?

Lara Therrien Boulos: Yes.

Christopher Morris: I have one group I'm a part of. There's a bunch of people trying to join, and I don't know how to politely tell them how to eff off. Can you help me? How do I tell people...?

Leora Jackson: I'd probably say this isn't the appropriate venue to answer that. We administer policy as opposed to answering questions about who can join a group. You might want to talk to someone in the AMS and whoever your club belongs to.

Kevin Weiner: I have a question for the President about the former CoGro area. It's not set in stone for SGPS. Have we considered making a bid for a service there?

Jill Evans: So not so much what's going to happen as are we placing a bid? It's all encompassing. Okay, the grad idea was the only one debated but there are several proposals including one from Sudexo. Another proposal was a yoga space or an all-purpose dance room, but various groups have expressed an interest. We haven't, the spaces available are the Sidewalk Café and Common Ground. We don't have a business plan right now and it's coming available in 10 days. If we were to put a bid, our timing's a bit off. It will become a drain



on us. That space will be demolished as starts. Whatever we would put in has to profit right away. The argument is shouldn't we spend more time drafting a bigger plan.

soon as next phase of Queen's Center

Kevin Weiner: I have a question for the Academics Reps/Commissioner. I was curious since faculty board and read through bylaws. Structurally, every department has to ensure a level of undergrad participation. For example, the undergrad committee (DSC and faculty). Undergrads are able to have a say in policies, and I was curious since there will be changes in budget cuts whether that's just on paper or if undergrads are actually able to get involved.

Rebecca Cynader: I haven't personally talked to all the other chairs. I'm History Chair, I sit on all the committees and when they discuss changes I'm there and I get a vote.

Michael Ghazal: We're also supposed to be part of Faculty Curriculum Committee, we'll have a say in that. I was wondering if that's more specifically about the summer thing or a separate issue?

Kevin Weiner: Separate.

Michael Ghazal: I'm not really sure, but I'm trying to get my own input on that. I thought there should be student involvement over summer, and I'm going to be working on that

Speaker: Any other questions? Any other questions? Any other questions? Seeing none. Old Business.

Motion Three: "THAT ASUS ASSEMBLY AMMEND CONSTITUTION SECTION 1.0.5 SUBSECTION IV AS SEEN IN APPENDIX B"

Jill Evans: This is the second meeting of our motion last time about passing voting rights of proxies.

Speaker: The floor's open for debate. Any debate on the motion? Any debate on the motion? Any debate on the motion? Seeing none, move into voting. "THAT ASUS ASSEMBLY AMMEND CONSTITUTION SECTION 1.0.5 SUBSECTION IV AS SEEN IN APPENDIX B." All those in favour? All opposed? Motion passes.

Moving along, New Business. Motion Four: "THAT ASUS ASSEMBLY APPROVE THE ALLOCATIONS DEEMED APPROPRIATE BY THE ASUS SPECIAL PROJECTS FUND."

Jill Evans: I'm going to pass this one to Shayesta Chattoo.

Shayesta Chattoo: We met to figure out how to allocate the money. \$150 went to Friends for Inclusion, as their program is focused on diversity and we really need that at Queen's. 425 dollars went to Good Times Diner, which is already quite successful. It's going to buy food to run for an entire year. \$425 went to Queen's Canadian Leadership Conference, the only conference ASUS has and so we thought that was very important. The contingency was we're giving it to raise awareness for the Conference. There was a deficiency last year due to lack of knowledge.



Speaker: Any debate on the motion? Any debate on the motion? Any debate on the motion. Move into voting. “THAT ASUS ASSEMBLY APPROVE THE ALLOCATIONS DEEMED APPROPRIATE BY THE ASUS SPECIAL PROJECTS FUND.” All those in favour? All those opposed? Motion passes.

Moving into last motion. Motion 5: “THAT ASUS ASSEMBLY APPROVE THE ALLOCATIONS DEEMED APPROPRIATE BY THE ASUS STUDENT INITIATIVE FUND COMMITTEE.”

Jill Evans: I’m going to pass this to Mike.

Michael Ghazal: This is one of the other 3 funds for Student Initiatives. We only had one application. For the ASUS Initiative Fund we’re allowed to give away \$1000, and we gave away \$500. It was given to a Breakfast Club initiative for at-risk youth at an elementary and middle school, where they would give out breakfast and have volunteers who can provide games. We decided only on \$500 and encouraged him to apply again next semester. Hoping more students will apply, and hopefully he’ll have more substantial evidence about it. He didn’t really talk to any schools – if he does next time then we’d be more willing to give him money. As of right now, it’s a great project and hopefully it will help him.

Daniel Altman: Just a question, are they responsible to someone after being given money? Are there any timelines?

Michael Ghazal: There are no specific deadlines but the money comes with stipulations. They need to provide us with reports. We’re not giving out \$500 without hope of profit. \$500 is enough to help start it off. It was a 10 page report, and we read through it all. It was actually intense, it did look very good.. There will be updates with that, if there are any problems we’re allowed to request the money back.

Doug Johnson: In policy they have to come to assembly and make a presentation and tell us what they used all the money for budget-wise. Jo told us this has been done in the past, and she can’t remember the last time it happened that they do come back and show us what they’ve done, but we’ll be doing it this year.

Kevin Weiner: You might want to consider creating a contract they have to sign that says the money needs to be used for a specific purpose rather than demanding it back.

Michael Ghazal: On the application form it listed conditions. They must make themselves available to ASUS and the committee if necessary. They’ll need to present a comprehensive account of what the money was spent on. It says any improper use of money except specified by fund means the money goes back to ASUS.

Andrew Lockhart: Did his not speaking to any schools come into consideration?

Michael Ghazal: The whole point of the fund is it has to start from the base. It comes from an idea. One of the problems we found was that he has these great ideas but he needs to be able to go into a school and use their whole gym. He had ideas of schools, mainly the closest schools to Queen’s but not specifically schools that have agreed to it. He listed this as a problem, and his report was very comprehensive. When he applies next time, he’ll make sure it’s more practical.



Davina Finn: Is there a deadline for when the project needs to be finished?

Michael Ghazal: Not that I know of.

Speaker: Any other debate on the motion? Any other debate on the motion? Any other debate on the motion? "THAT ASUS ASSEMBLY APPROVE THE ALLOCATIONS DEEMED APPROPRIATE BY THE ASUS STUDENT INITIATIVE FUN COMMITTEE." All those in favour? All opposed? Motion passes.

We have someone trying to open the agenda.

Jill Evans: I want to open for an amendment to policy section b-3 to add a section based on the recent butting of heads within editorial board.

Speaker: We'll first vote on opening the agenda.

Lara Therrien Boulos: Seconded

Speaker: All those in favour? All opposed? Motion passes. Tell us a bit about this, Jill.

Jill Evans: We're not removing or changing anything, it's just a line that says all additions to undergrad review must be made available in print copy, and the number is up to the discretion of the editors. The idea is to go online with the Undergraduate review since it is very expensive to print. In terms of accessibility, they get ordered and never come on time so they have to be distributed during April exams, never reaching the audience they're meant to. It's generally easier to have it available in online and print version. A chair was very hesitant to make it all online, and would like a couple available for print purposes.

Michael Ghazal: They didn't want it just online because a large part of their fan base comes from people who want the book for their own personal records, and they're scared this would cause a slippery slope that it would only be online. The amendment is to ensure this doesn't happen.

Speaker: Any debate on the motion? So now we'll add this to the agenda. All those in favour of adding Motion 6 to agenda? All opposed? Motion passes. Now we need to motion to close.

Rachel Kobric: Motion to close.

Daniel Altman: Second.

Speaker: All in favour? All opposed? Motion passes. Motion Six: "That ASUS Assembly amend Policy section B-3 as seen in appendix B" Any debate on the motion? Any debate on the motion? Any debate on the motion?

Rachel Kobric: What will the amendment read as?

Speaker: Exactly what I just said. "That ASUS Assembly amend Policy section B-3 as seen in appendix B" Any debate on the motion? Any debate on the motion?



Rory Johnston: Who will have the last say and the Editors?

between the Academics Commissioner

Jill Evans: The editors.

Michael Ghazal: That's within budget constraints, and they're not trying to go over what we give them.

Speaker: Any other debate on the motion? Any other debate on the motion? Any other debate on the motion? "That ASUS Assembly amend Policy section B-3 as seen in appendix B" All those in favour? All opposed? Motion passes. Open for discussion period.

Kevin Weiner: Besides review committee, we've been asked to look at the position of Equity Officer and decide whether the position should be receiving an honorarium. \$500 has been set aside, however change hasn't been made in policy. We're looking at what the Equity Officer's been doing, and felt that it was a position warranting an honorarium. We felt a change needed to be made to the job description to make it more of an ASUS position. There's not a big emphasis on coming to ASUS events and meeting the commissioners to make sure ASUS itself becomes a more open place for marginalized communities within Queen's. We want to make the position much more focused to ensure ASUS is an open place rather than just a general equity position.

Speaker: Any further discussion?

Rachel Kobric: Have you been thinking about having the Equity Officer sit on assembly as a non-voting member?

Jill Evans: This came up last year when we were firming exactly what the position would do. My memory from that was that people were pretty divided, and it was a little lopsided. Now that the position is in place, to be honest we haven't developed a lot. We've kind of been using this term as testing the waters to see how much she comes in and what she does. The position left it up to first person in job to see what would work and what wouldn't. It's panned out to be more of an external position. We'll need to sit down with her. We have plans to reform the position and there's talk of rolling it into Society Affairs. We'll be coming with recommendations once we sit down with Sarah.

Daniel Altman: What is it that the Equity Officer has been doing/is responsible for?

Jill Evans: Basically, even if you read the policy and job description, there are still unanswered questions. Basically, the policy was more "get into it, basic guidelines, review." She sits on Equity Caucus, where a rep from every faculty meets to discuss issues as they pertain to each faculty. I understand a similar position has been made in most other faculties. She is supposed to be doing work on council training, human rights, that sort of thing. Her portfolio has come to include sustainability. We have yet to see anything on that front. Her responsibilities are training, dividing the Equity Grant, and Equity Caucus.

Daniel Altman: Is there a similar position already in place at AMS? Given that there is a commission already. The question is if this person is acting as external officer and there's already someone doing a similar position to AMS, is it superfluous?



Jill Evans: Well, yes there is a whole commission in AMS that does this. Under the commissioner, she has 8 Committees and each does something different. She's an administrator, and also lobbies. Yes, there is technically someone who does what Sarah does, but the idea behind it is that it wasn't just the AMS deciding, it was each faculty telling the AMS what was important to each group of students. Yes, an argument can be made that Social Issues already covers that ground, but we don't want her to do the same thing.

Kevin Weiner: I understand that it encompasses the more specific needs of faculties. For example, there are different needs in Engineering than Arts and Science. The idea is that there will be someone to go to if there are problems with Equity. For example, last year there was a segment of the community that had problems with the way ASUS governed itself. This is an attempt to reach out and provide someone to allow them to connect with and make ASUS a society people wouldn't have a problem interacting within. If people in ASUS have problems with equity they have someone to go to. The idea is also that the officer is able to come to ASUS events and report from an equity perspective on possible problems that may arise and ensure people feel safe participating. What we've seen right now is large focus on the former, not as much in latter. My understanding is Sarah is creating a guideline about what the officer should be doing. We felt that it's important for Assembly to work with the Equity Officer and help her to create specific guidelines.

Lara Therrien Boulos: To speak to Altman's question about whether or not it's superfluous, the idea behind the caucus is to act as a liaison between the AMS and Faculty Exec. In that sense, that's how that would work and how it's specifically relevant to ASUS.

Speaker: Any other discussion on the topic? Any other discussion on the topic? Any other discussion on the topic? None. Speaker's last word. Motion to adjourn?

Morgan Murphy: Motion to adjourn.

Benjamin Cox: Second.

Speaker: Motion to adjourn. All in favour? All opposed? Motion passes.